

SCHENGEN VISA CONDITION LIST

You are requested to hand in the following documents:

- 1 duly completed application form
- 2 recent coloured identical passport photographs suitable for biometrical passports (3.5 x 4.5 cm)
- Original passport with a validity exceeding three months after your scheduled return + previous passports
- Photocopy of passport(s) and previous visas (Schengen, USA, UK, Canada, Switzerland)
- Fees equivalent to 60 Euros in Lebanese Pounds
- Travel insurance covering Schengen countries (assistance on the spot) with a minimum coverage of € 30.000, -- for:
1- Medical treatment 2- Emergency admission to hospital 3- Repatriation

Evidence of destination / host:

- For business trips: invitation of business partner (if applicable) with legalization of the Chamber of Commerce
- Conference registration
- For trade fair visitors: invitation letter with information about the booth and stand number of the inviting company
- For private visits: certified invitation/ warranty + photocopy of European I.D./residence permit of your host
- Hotel reservation
- Flight reservation
- Travel itinerary for tourist trips
- Airline ticket **only upon delivery of visa**
- For transit visa: photocopy of visa / residence permit of your final destination

Evidence on professional background:

- For self employed persons: recent proof of registration of your company + commercial circular: commercial documents (invoices, shipping documents, local customs receipts, etc.)
- For free professions: syndicate card + proof of current practice
- For employees: employment letter including date of employment, attestation of salary, duration of leave and employers guarantee of resuming functions after return to Lebanon
 - : Salary sheet
 - : Commercial circular of person signing your job letter
 - : Social security inscription
 - : Warranty of your employer in case of professional trip
- For students: university certificate + university ID card for the current year

Evidence of your financial means:

- Recent survey of your bank account (over the last 3 months) or
- International credit cards or
- Savings book
- Proof of retirement benefits
- Deeds of real estate property in Lebanon / Europe
- For students: parental warranty including proof of professional background + financial means of the parents
- For non-working persons: respective proofs of the professional background of the person providing the costs of living

Personal evidence:

- Extract of family register
- For minors: parental consent + school certificate
- For foreigners: residence permit / return permit + work permit

Other evidence:

The foregoing is not an exhaustive list; each applicant may be asked to provide additional proof.

*All requested evidence must be produced **in original and photocopy** with a **translation** into English, French or the language of the visa department at which you are submitting your application. However, handing in a complete set of documentation does not guarantee the delivery of the requested visa.*

Please be advised that the possession of a valid Schengen visa does not grant an irrevocable right of entry to or temporary stay in the territory of the Schengen member states. You may as well be required to present certain evidence again upon entry at the border post.